



South Lenches Neighbourhood Plan

South Lenches Neighbourhood Plan Steering Group.
Minutes for meeting held on Wednesday August 20th 2019,
Church Lench Village Hall at 7pm.

Meeting No: 8

<p>Present: Committee: Ian Jackson (Chair), David Edge, Mel Shore (PC), Jen Fletcher (PC), Morgan Murray (PC), Julia Tyrell, Joan Hunt and Nicky Holland.</p>	
<p>1. Apologies: Denise Oates, David Proops, Chrissie Brown, Liz Ferguson and Emma Buckingham.</p>	
<p>2. Minutes of meeting held on July 18th 2018 were agreed as a true record and signed by the Chair.</p>	
<p>3. To receive update on progress of Draft Neighbourhood Plan document from Chairman.</p> <p>This meeting is being held at the request of the Parish Council. As you are all aware, my circumstances have changed significantly this year and in the last 5 months I have been unable to finish the collation of information for the last piece of the Plan documentation. I had not anticipated that my move would be so disruptive and must apologise for the gap which has now arisen in the completion timetable.</p> <p>After our last meeting in July 2018 we were almost exclusively in a paperwork situation which was firmly in my domain at that stage. During the following months I refined and revised the evidence needed to complete the character assessment, with help from APS Consultants, proof reading from Steering Group members and a lot of Land Registry research by Secretary Mrs. Holland. The Character Assessment document was refined and completed by the end of April 2019.</p> <p>The main plan document was also completed at the same time and both documents are filed with APS Consultants. The Steering Group were kept fully informed by Email of all work on these documents and consulted electronically on the various drafts in the course of completion.</p> <p>For that reason I saw no logical or practical reason to hold any meetings during this period, and I reported on progress at every Parish Council meeting throughout this exercise, and included the Parish Council in</p>	

distribution of the relevant reports. In addition regular reports were made to the Parish community through the monthly Messenger booklets. The secretary, Mrs. Holland, completed her land registry research into the ownership of the designated protected green spaces and has written to all interested parties I believe.

The neighbourhood plan has been allocated space on the official Parish Council website and earlier this year work began on including various appendices referred to in the plan and character assessment documents online. The main two documents will not be publicised online until they are ready to be distributed for the official public consultation exercise as it is likely there will be amendments and updates once they are passed over to Wychavon District Council.

The outstanding report now is the Evidence, Research and Justification Report setting out the whole background, communications, and decision making process. With the Secretary's help I made a start on this before I moved house but it has been impossible to do any more until now. I plan to complete that work in the next two to three weeks.

Future action:

I have spent over 3 and half years on this Plan with limited resources, but fortunately some committed people to support me. It has, to a great extent, been a one man exercise, which I never expected it to be, and consequently has taken a lot longer than anyone ever anticipated when I took over from the first Chairman.

I have spent in excess of at least 6 months working in my own time during that period, but have been rewarded with a commendation for community service, which is encouraging. I am no longer a Parish Councillor and left the Parish over 3 years ago. I need to move on and build a new life, but do not want to do so without preparing the final ERJ report to enable the PC to engage in completion of the Plan submission.

Consequently, I think it is time to hand over the Chair of the Steering Group to someone who can see it through. That role will not be too difficult as the majority work is all but complete. I will, therefore, be handing my resignation as Chairman to the Parish Council before the next meeting. I will continue to work on the ERJ for the next few weeks to ensure that all relevant and essential documentation is completed.

This has been an interesting and, I hope, worthwhile exercise which I have enjoyed being privileged to engage in. I sincerely hope the council can see it through to completion as it believes it will be of significant benefit to the South Lenchester in the next 10 years or so, in protection the community against unwelcome development which might harm the character of the Parish irreparably if not tackled decisively now.

My thanks to the Parish Council and the members of the Steering Group for all of their support and encouragement.

4. Future plans.

a) Letter of resignation received from Mr. Jackson. The Steering Group thanked Mr. Jackson for all his hard work in formulating the Neighbourhood Plan document.

b) It was proposed by Mrs. Hunt, seconded by Mrs. Tyrell and agreed by all present that Dr. Murray be elected as Chairman.

c) **Action:**

Mr. Jackson to submit ERJ document to Dr. Murray as soon as practical.

Clerk to email relevant documents to Dr. Murray.

5. Public Question Time: None present.

Meeting closed at 8.20pm.