

SOUTH LENCHES PARISH COUNCIL

Clerk to the Parish Council: Mrs N. Holland. Tel: 07835620613.
Morton Wood Farmhouse, Morton Wood Lane, Abbots Morton. WR7 4LU.
Email:southlenchespc@gmail.com
Website: <http://www.southlenchesparishcouncil.org/>

Councillors are summoned to attend a Full Parish Council meeting of South Lench Parish Council on Tuesday July 13th 2021 at 7.00pm in Church Lench Village Hall. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration.

Any members of the public/press who wish to attend please contact the Clerk as due to COVID restrictions numbers attending will be limited.

PLEASE VIEW COVID MEETING RISK ON WEBSITE AND IF ATTENDING MEETING WEAR FACE COVERING.

AGENDA

1.	To consider apologies and to approve reasons for non- attendance.
2.	Election of Vice-Chairman - not a requirement but advisory to stand in when Chairman is absent.
3.	Vacancies: a) <u>Casual vacancy</u> : To consider application received. b) <u>No bye election</u> called for second vacancy, to be filled by the Co-Option process.
4.	Declarations of Interest: with reference to items on the agenda members are reminded of their responsibility to declare interests as defined in the Code of Conduct and to update their Register of Interests held with Wychavon District Council.
5.	Dispensations: To consider any further written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote. Requests to be with the Clerk at least 4 clear days prior to a meeting. (S33 of the Localism Act 2011).
6.	To receive reports from County, District Cllrs. and Police.
7.	The meeting will be adjourned for Public Question time.
8.	Minutes: To consider the adoption of the minutes of the Annual Parish Council meeting held on 04.05.21.
9.	Clerk's report: <u>West Mercia Police Community Charter</u> signed in regard to contact details for Parish Council communication. <u>Rights of Way</u> reported issues update. <u>Parish Lengthsman</u> contract duly signed and returned for 21-22.
10.	To receive reports/updates on: a) <u>Community Legacy Grant project update</u> : (Cllr. Mr. Seabourne). b) <u>Finance Training session</u> : (Cllr. Mrs. Tyrell). c) <u>Wychavon Area CALC Meeting</u> : (Cllr. Mr. Seabourne). d) <u>Assets report</u> (Cllr. Mrs. Tyrell).

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	e) <u>Neighbourhood Plan (Cllr. Dr. Murray).</u>
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11.	Financial matters.
11.1	To approve payments and agree bank reconciliation to 30.06.21.
11.2	To agree to transfer from contingency to website budget heading £80.
11.3	To approve revised risk assessment.
11.4	<u>External Auditor:</u> To note Joint Practitioners Advisory Group recommendations in relation to email addresses.
11.5	<u>Heritage Orchard Grant application:</u> Work completed and report received.

12.	Council Matters:
12.1	<u>Appointment of Finance Working Group (Deferred from May meeting):</u> issues relating to budget preparation and all matters relating to financial governance/policies. To appoint 2 members. (Chair/Vice-Chair ex officio members).
12.2	<u>To review the following policies:</u> a) Protocol for Planning site visits. b) Complaints procedure. c) Communications. d) Risk Management.
12.3	<u>To consider the following:</u> a) Resurfacing of the Village Pool area. b) Annual Play Inspection report. c) Bus Shelter, Church Lench.

13.	Planning Matters.
13.1	<u>To note correspondence received::</u> a) <u>21/00354/HP</u> Highfield, Atch Lench Road, Church Lench. Proposal: Two Storey Rear and Front Extensions, Single Storey Rear Extension, Garage Conversion, Alterations & Facade Treatments. Permission granted. b) <u>21/00355/HP</u> Highfield, Atch Lench Road, Church Lench. Proposal: Demolition of existing outbuilding and erection of attached annexe. Amendment: Plans amended following case officer concerns over the proposed height, scale and massing of the annexe. Comments: Concerns remain that this proposal is a separate, self-contained house and cannot be considered as ancillary accommodation which will have a marked impact on the street scene. It is requested that the Planning Authority impose a condition that the building is only used as ancillary accommodation to the main property. Permission granted. c) <u>20/02071/FUL</u> - Solar Farm Off, Broad Lane, Bishampton. Proposal: Amendment with varying changes. Comments: Nil. Permission granted with 14 conditions. d) <u>20/02807/HP</u> – The Elms, Abbots Lench. Proposal: Demolition of existing conservatory and lean to. Erection of extension plus alterations to existing dwelling. Demolition of existing garage and replace with a carport. Permission granted with 5 conditions.
13.2	<u>To note planning applications dealt with by delegation:</u> a) <u>21/01139/LB & 21/01138HP</u> 1 Manor Farm Cottages, Atch Lench. Proposal: Replacement windows and door. Comments: Support the application. Permission granted. b) <u>21/01127/HP</u> 3 Orchard Close, Church Lench. Proposal: Proposed first floor balcony and external staircase. Comments: Nil. Permission granted. c) <u>21/01203/FUL</u> Brookfields, Abbots Lench. Proposal: Construction of a 4 bedroom 2 storey detached dwelling house. Comments: Nil.

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	d) 21/00797/LB The Smithy, Sheriffs Lench. Proposal: Removal of internal wall and replacement of beam. Comments: Nil.
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14.	To consider correspondence received:
14.1	Request for dog waste bin off Evesham Road to- Lenches Lakes area.
14.2	Housing Needs Surveys for South Lenches, Rous Lench and Norton and Lenchwick Parishes.

15.	To note urgent delegated decision:
	a) Annual Insurance cover.
	b) Increase in Pool/Play area contractor cost.

Circulation: **All members of the Parish Council; District and County Councillors.**
Dated: July 5th 2021. Signed by the Clerk: NKHolland

Correspondence received that has been circulated to members by email that does not require a decision unless requested as an agenda item.

CALC updates provided via email to all members.
Police & Crime Commissioner survey completed
South Worcestershire Development Plan Review - Parish and Town Council Newsletter May 2021. Emailed to members 01.06.21.
Wychavon District Council – Consultation on Draft Hackney Carriage and Private Hire Policy. Emailed to members 14.06.21.