

# SOUTH LENCHES PARISH COUNCIL

Clerk to the Parish Council: Mrs N. Holland. Tel: 07835620613.  
Morton Wood Farmhouse, Morton Wood Lane, Abbots Morton. WR7 4LU.  
Email: [clerk@southlenchesparishcouncil.org](mailto:clerk@southlenchesparishcouncil.org)  
Website: <http://www.southlenchesparishcouncil.org/>

Councillors are summoned to attend a Full Parish Council meeting of South Lenches Parish Council on Monday January 9<sup>th</sup>, 2023 at 7.00pm to be held in Church Lench Village Hall. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration.

## AGENDA

1. **To consider apologies** and to approve reasons for non- attendance.

2. **Code of conduct:**  
**a) Declarations of Interest:** with reference to items on the agenda members are reminded of their responsibility to declare interests as defined in the Code of Conduct and to update their Register of Interests held with Wychavon District Council.  
**b) To declare any Other Disclosable Interests** in items on the agenda and their nature. Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of Paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.  
**c) Dispensations:** to consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote. Requests to be submitted to the Clerk prior to a meeting. (S33 of the Localism Act 2011).

3. **Cllr. Vacancy:** To consider 2 applications received.

4. **To receive reports from County, District Cllrs. and Police.**

**The meeting will be adjourned for Public Question time:** The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will **not** form part of the minutes.

5. **Minutes:** To approve the minutes of the Full Parish Council meeting held on 14.11.22.

6. **Clerk's report:**  
**a) Road markings:** Recently placed on the road leaving Rous Lench towards entry to Church Lench following request by the Parish Council after residents raised concerned re speeding traffic close to a bend. Clerk contacted Highways Officer to thank him for the work carried out. Highways have also put up some road narrows signs and Highways Officer is hoping to have a Vehicle Activated Sign, sponsored by Cllr. Mrs. Gretton along this section in the future.  
**b) Neighbourhood Plan Meeting:** To take place on Monday 16<sup>th</sup> November 2023 at 7.30pm in Church Lench Village Hall.

7. **To receive Cllrs reports.**  
**a) Community Legacy Grant** Amphitheatre Project update. (Update from members of the Lenches Sports & Recreation Club).  
**b) Neighbourhood Plan** (Cllr. Dr. Murray).  
**c) Pool/Play area** (Cllr. Mr. Seabourne).  
**d) Assets Inspection** (Cllr. Mrs. Tyrell).

8. **Council Matters:**

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8.1	To consider revised quote received for replacement multi play unit.
8.2	<u>Bus Shelter, Church Lench</u> : to consider correspondence received re moving and replacing the Bus Shelter.

<b>9.</b>	<b>Financial matters.</b>
9.1	To approve payments and agree bank reconciliation.
9.2	To vire from Contingency Budget heading the following: £60 to Auditor budget heading.
9.2	To consider the Budget to form the Precept requirement for 2023-24.
9.3	To consider the Internal Auditor's draft report.

<b>10.</b>	<b>Planning Matters.</b>
10.1	To note the following applications dealt with by delegation: a) <u>W/22/02312/HP</u> – Garfield House, Evesham Road, Church Lench. <b>Proposal:</b> Conversion and extension of garage with office over into residential accommodation ancillary to main residence. <b>Comments:</b> Nil. <b>Permission granted.</b>
10.2	To note correspondence received from the Planning Authority: a) <u>W/22/00436/FUL</u> – The Hangar, Badgers Hill, Sheriffs Lench. <b>Proposal:</b> Removal of existing 2-bedroom static home and former commercial building and replacement with a Live/Work unit. <b>Permission: Refused.</b> b) <u>W/22/02028/FUL</u> – Land on east side of Low Road, Church Lench. <b>Proposal:</b> Agricultural access (Retrospective). <b>Permission: Granted.</b> c) <u>W/22/02265/HP</u> – The Grange, Ab Lench. <b>Proposal:</b> Proposed 2 storey extension to all elevations creating 2 additional bedrooms and ensuite bathrooms. Increasing kitchen and living spaces adding 3 no bi fold doors (Variation of condition 2 Ref. 20/02416/HP). <b>Application withdrawn.</b>

11.	<b>Meetings:</b> a) <u>Annual Parish Meeting</u> : To agree date and format of meeting. b) <u>Parish Council Meeting</u> : Proposed dates subject to availability of the Village Hall: Annual Parish Council Meeting May TBC as Election; July 10 <sup>th</sup> , September 11 <sup>th</sup> , November 13 <sup>th</sup> , 2023, January 8 <sup>th</sup> , 2024 and March 11 <sup>th</sup> 2024. c) <u>Staffing Committee Meeting</u> : To agree date.
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Circulation: All members of the Parish Council; District and County Councillors.  
 Dated: January 4th, 2022. Signed by the Clerk: NKHolland

**Supporting notes to agenda for meeting January 2023.**

No:	All documents marked*in One Drive circulated.	Position
	<b>Meeting notes with further information in Google Drive link.</b>	
<b>Agenda No: 5</b>	Draft November Minutes* + Website.	<b>For approval.</b>
<b>Agenda No: 7d</b>	Assets report*	<b>For approval.</b>
<b>Agenda No: 8.1</b>	Revised quote Creative Play*	<b>For consideration</b>
<b>Agenda No: 8.2</b>	Bus Shelter correspondence*	<b>For consideration</b>
<b>Agenda No: 9.1</b>	Schedule of Payments + Summary of accounts	<b>For consideration</b>
<b>Agenda No: 9.2</b>	Budget.	<b>For approval.</b>
<b>Agenda No: 9.3</b>	Draft Internal Auditor report*	<b>For consideration.</b>