

SOUTH LENCHES PARISH COUNCIL

Clerk to the Parish Council: Mrs N. Holland. Tel: 07835620613.
Morton Wood Farmhouse, Morton Wood Lane, Abbots Morton. WR7 4LU.
Email: clerk@southlenchesparishcouncil.org
Website: <http://www.southlenchesparishcouncil.org/>

Councillors are summoned to attend an Ordinary Parish Council meeting of South Lenches Parish Council to take place on Monday September 11th 2023 at 7.00pm in Church Lench Village Hall. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration.

AGENDA

1.	To consider apologies and to approve reasons for non- attendance.
2.	Code of conduct: a) Declarations of Interest: with reference to items on the agenda members are reminded of their responsibility to declare interests as defined in the Code of Conduct and to update their Register of Interests held with Wychavon District Council. b) To declare any Other Disclosable Interests in items on the agenda and their nature. Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of Paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. c) Dispensations: to consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote. Requests to be submitted to the Clerk prior to a meeting. (S33 of the Localism Act 2011).
The meeting will be adjourned for Public Question time: The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes.	
3.	To receive reports from County and District Councillors.
4.	Minutes: To approve the minutes of the Ordinary Parish Council meeting held on 10.07.23.
5.	Clerk's report: 1. <u>Sheriffs Lench Vehicle Activated Sign.</u> 2. <u>Wychavon Area CALC Meeting:</u> 19 th September, 2023 @ 7.30pm via Zoom. 3. <u>Community Risk Management Plan 2025-2030 consultation:</u> Completed by the Chairman on behalf of the Parish Council. 4. <u>Councillor Training Sessions.</u>
6.	To receive Cllrs reports. a) <u>Pool/Play area:</u> (Cllr. Mr. Seabourne). b) <u>Neighbourhood Plan:</u> (Cllr. Mrs. Hodges). c) <u>Data VAS:</u> (Cllr. Dr. Murray).
7.	Council Matters:
7.1	<u>Facebook:</u> To receive update from Cllr. Mr. Hailwood:

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	<p>a) Facebook Page. b) To consider adopting Facebook Policy. (Cllr. Dr. Murray) c) To agree the Council Logo.</p>
7.2	<p><u>Amphitheatre project:</u> a) To consider revised budget received. b) To consider Public Works Loan Board information received. c) To consider consulting residents on taking out a Public Works Loan.</p>
7.3	<u>Bench/Plaque for Coronation:</u> Update Cllr. Mr. Hailwood.
7.4	<u>Bus Shelter, Church Lench:</u> Update.
7.5	<u>Parish Lengthsman:</u> Review of Risk Assessment.
7.6	<u>Fly Tipping:</u> Update.

8.	Financial matters.
8.1	To approve payments and summary of accounts to 08.09.23.
8.2	To vire from contingency budget heading to Auditor budget £305.
8.3	Revision of Balances & Reserves Policy.
8.4	<u>External Auditor report 2022/23:</u> Information supplied in accordance with proper practices. Note that the Public Rights Notice supplied was inaccurate; for future reference the auditor accounts for 2024/25 assertion 4 on the Annual Governance Statement the 23/24 column must be altered to 'No'.
8.5	<u>Revision of Asset Register.</u>

9.	Planning Matters.
9.1	<p>To note applications dealt with by delegation:</p> <p>a) <u>W/23/01252/HP</u> - Windfall Barn, Evesham Road, Church Lench. Proposal: Proposed independent rear garden room. Comments: Nil.</p> <p>b) <u>W/23/01570/CLE</u> - Hill Barn Orchard, Evesham Road, Church Lench. Proposal: Application for Lawful Development Certificate for Existing Use - Occupation of dwelling in breach of condition 4 of planning approval W/872/79 (agricultural occupancy condition). Comments: Nil.</p> <p>c) <u>Street Trader application:</u> No comment.</p>
9.2	<p>To note planning correspondence received:</p> <p>a) <u>W/23/01137/CLE</u> Hill Barn Orchard, Evesham Road, Church Lench. Proposal: Application for Lawful Development Certificate for Existing Use - Occupation of dwelling in breach of condition 4 of planning approval W/872/79 (agricultural occupancy condition). Permission: Refused.</p> <p>b) <u>W/23/0118/FUL</u> Hill View Farm, Low Road, Church Lench. Proposal: Demolition of existing agricultural buildings and replacement Agricultural Building (Variation of Condition 2 Ref: 18/02015/FUL). Permission: Granted.</p>
9.3	<p>To consider commenting on the following notification of a Planning Appeal: View: https://plan.wychavon.gov.uk/Planning/Display/W/22/00436/FUL Planning Inspectorate Ref: APP/H1840/W/23/3319030 – Lenches Self Storage Ltd. The Hangar, Badgers Hill, Sheriffs Lench. Proposal: Removal of the existing two-bedroom static home and former commercial building and replacement with a Live/Work unit.</p>

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10.	To consider proposed dates of: a) <u>Finance Working Group meeting</u> : Monday 9 th October. b) <u>Staffing Committee Meeting</u> : Wednesday 25 th October.
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Circulation: **All members of the Parish Council; District and County Councillors.**

Dated: September 5th 2023.

Signed by the Clerk: NKHolland

Supporting notes to Agenda for meeting September 2023.

	Meeting notes with further information in Dropbox link.	
Agenda No: 4	Draft July Minutes* + Website.	For approval.
Agenda No: 7.1b	Facebook Policy.	For consideration.
Agenda No: 7.2a	Revised budget Amphitheatre project.	For consideration.
Agenda No: 7.2b	PWLB Documents.	For consideration
Agenda No: 7.4	Revision of Parish Lengthsman Risk Assessment.	For consideration
Agenda No: 8.1	Schedule of Payments (to be emailed 08.09.23) + Summary of accounts	For consideration
Agenda No: .8.3	Revision of Balances & Reserves Policy.	For consideration.
Agenda No: 8.4	External Auditor Documents.	For consideration.
Agenda No: 8.5	Revision of Assets Register.	For consideration.