

SOUTH LENCHES PARISH COUNCIL

Clerk to the Parish Council: Mrs N. Holland. Tel: 07835620613.
Morton Wood Farmhouse, Morton Wood Lane, Abbots Morton. WR7 4LU.
Email: clerk@southlenchesparishcouncil.org
Website: <http://www.southlenchesparishcouncil.org/>

Councillors are summoned to attend an Ordinary Parish Council meeting of South Lenches Parish Council to take place on Monday November 13th 2023 at 7.00pm in Church Lench Village Hall. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration.

AGENDA

1.	To consider apologies and to approve reasons for non- attendance.
2.	Code of conduct: a) Declarations of Interest: with reference to items on the agenda members are reminded of their responsibility to declare interests as defined in the Code of Conduct and to update their Register of Interests held with Wychavon District Council. b) To declare any Other Disclosable Interests in items on the agenda and their nature. Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of Paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. c) Dispensations: to consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote. Requests to be submitted to the Clerk prior to a meeting. (S33 of the Localism Act 2011).
The meeting will be adjourned for Public Question time: The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes.	
3.	To receive reports from County and District Councillors.
4.	Minutes: To approve the minutes of the Ordinary Parish Council meeting held on 11.09.23.
5.	Clerk's report: a) <u>Councillor Training Sessions.</u> b) <u>Planning Communities Together</u> event for Parish and Town Councils, 23 November 2023 at 6.30pm, Civic Centre, Pershore from 6.30pm to 8.30pm. c) <u>D-Day Landings, June 2024, 80th Anniversary of the D Day landings.</u> Worcestershire CALC have been asked to circulate the information to all our parishes to encourage a national remembrance of the sacrifices made. d) <u>Fencing Plot 1 of Sheriffs Lench Observatory.</u> e) <u>Play Bark:</u> Ordered. f) <u>Road Closure:</u> (C2022 Broad Lane to Rous Lench, South Lenches) (Temporary Closure) Order 2023.Proposed Order: to close that part of C2022 Broad Lane to Rous Lench from its junction with U43605 Abbots Lench Lane to its junction with C2022 The Green. Reason: Carriageway patching by WCC. Maximum duration: 18 Months. Anticipated duration: 2 days between 11

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	December 2023 and 22 December 2023.
6.	To receive Cllrs reports.
	a) <u>Pool/Play area</u> : (Cllr. Mr. Seabourne). b) <u>Neighbourhood Plan</u> : (Cllr. Mrs. Hodges). c) <u>Data VAS</u> : (Cllr. Dr. Murray). d) <u>Assets Report</u> : (Cllr. Mrs. Tyrell).
7.	Council Matters:
7.1	<u>Facebook</u> : To consider adopting Facebook Policy. (Cllr. Dr. Murray)
7.2	<u>Defibrillator</u> : a) Report Cllr. Mrs. Tyrell. b) To consider purchasing a new cabinet at a cost of £375 plus delivery plus cost to install.
7.3	<u>Review of procedures</u> : a) Disciplinary Procedure. b) Grievance Procedure. c) Training & Development Policy.
7.4	<u>Bus Shelter, Church Lench</u> : Update (Cllr. Mr. Seabourne).
7.5	<u>Fly Tipping</u> : Update.
7.6	To consider adopting the Village Calendar from the Lenches Website and adding it to the Parish Council Website.
7.7	<u>Lenches Amphitheatre Project</u> : a) Update on progress. (Cllr. Mr. Seabourne) b) To consider wording of consultation for the PWLB survey to each household in the South Lenches.
8.	Finance & General Purposes Group : to receive the notes and consider the following:
8.1	Adoption of the following policies: a) Health & Safety. b) Staffing Committee.
9.	Financial matters.
9.1	a) To approve payments and summary of accounts to 31.10.23. b) Cllr to approve bank reconciliation.
9.2	To consider draft budget 2023-24.
9.3	Review of Assets Register and Risk Assessment Log.
10.	Planning Matters.
10.1	To note applications dealt with by delegation: a) <u>W/23/01714/CLE</u> Rookery Farm, Ab Lench Road, Ab Lench. Proposal : Certificate of Lawfulness for the existing use of the Building, as part of this application, as an independent dwelling. Comment: Please view : b) <u>W/23/01926/PIP</u> Orchard Cottage, Malthouse Lane, Church Lench. Proposal : Permission in principle for the construction of 1 no. bungalow. Comment : The proposed plot is very small, and

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	<p>it seems unlikely that sufficient space can be reserved for vehicle parking and turning. Taking space away from the adjoining Orchard Cottage will also compromise potential parking and turning space for that property, thus aggravating the existing traffic issues in Malthouse Lane. Permission: Refused.</p> <p>c) <u>W/23/02048/HP</u> Windfall Barn, Evesham Road, Church Lench. Proposal: Proposed extensions to independent garage. Comments: Nil. Permission: Granted.</p> <p>d) <u>W/23/01835/FUL</u> Lower Barn Farm House Ab Lench. Proposal: Construction of two dwellings to replace agricultural building – variation of condition 2 on planning permission 21/00466/FUL repositioning of dwelling to screen neighbouring land. Comments: South Lenches Parish Council has no comment in relation to the repositioning of the dwelling to screen neighbouring land as long as the neighbouring owner/s are in agreement. Permission: Granted.</p>
10.2	<p>To note planning correspondence received:</p> <p>a) <u>W/23/01570/CLE</u> - Hill Barn Orchard, Evesham Road, Church Lench. Proposal: Application for Lawful Development Certificate for Existing Use - Occupation of dwelling in breach of condition 4 of planning approval W/872/79 (agricultural occupancy condition). Permission: Refused.</p> <p>b) <u>W/23/01499/FUL</u> – The Lenches Club, Ab Lench Road, Ab Lench. Proposal: Proposed extension of terrace area incorporating new access ramp; new bi-fold doors to main bar area; new double doors to lounge area. Permission granted.</p>
10.3	To consider Neighbourhood Plan Correspondence received.

Circulation: All members of the Parish Council; District and County Councillors.

Dated: November 7th 2023.

Signed by the Clerk: NKHolland

Supporting notes to agenda for meeting November 2023.

No:	All documents marked*in One Drive circulated.	Position
	Meeting notes with further information in Dropbox link.	
Agenda No: 4	Draft Minutes Sept 23 + Website. *	For approval.
Agenda No: 5d	Meeting Notes. *	For consideration
Agenda No: 6c	VAS recordings -waiting on results.	For consideration
Agenda No: 6d	Assets report.	For consideration.
Agenda No: 7.2	Meeting Notes. *	For consideration.
Agenda No: 7.3	Policies x 3.	For consideration
Agenda No: 7.7b	PWLB consultation form	For consideration.
Agenda No: 8	F&GP Notes*	For consideration.
Agenda No: 8.1	Policies x2*	For consideration.
Agenda No: 9.1	Schedule of Payments + Summary of accounts*	For consideration
Agenda No: 9.2	Draft Budget*	For consideration.
Agenda No: 9.3	Asset register & Risk Assessment Log*	For consideration.
Agenda No: 10.3	Neighbourhood Plan correspondence.	For consideration.