

SOUTH LENCHES PARISH COUNCIL

Clerk to the Parish Council: Mrs N. Holland. Tel: 07835620613.
Morton Wood Farmhouse, Morton Wood Lane, Abbots Morton. WR7 4LU.
Email: clerk@southlenchesparishcouncil.org
Website: <http://www.southlenchesparishcouncil.org/>

A Staffing Committee Meeting of South Lenches Parish Council will take place on Wednesday 6th March 2024 in Church Lench Village Hall at 6pm.

AGENDA

- | | |
|----|--|
| 1. | To consider apologies and to approve reasons for non- attendance. |
| 2. | Code of conduct:
a) <u>Declarations of Interest:</u> with reference to items on the agenda members are reminded of their responsibility to declare interests as defined in the Code of Conduct and to update their Register of Interests held with Wychavon District Council.
b) <u>To declare any Other Disclosable Interests</u> in items on the agenda and their nature. Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of Paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.
c) <u>Dispensations:</u> to consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote. Requests to be submitted to the Clerk prior to a meeting. (S33 of the Localism Act 2011). |
| 3. | To approve the Minutes of the meeting held on 17.01.24. |
| 4. | Confidential item: In accordance with Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, the public and press are excluded from the meeting during the consideration of the item set out below on the ground that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:
Consideration of correspondence received in relation to the appointment of a Clerk/Responsible Finance Officer. |
| 5. | Clerk Post: to consider:
a) Report from Worcestershire CALC on salary analysis.
b) Applications received for the Clerk/Responsible Finance Officer post.
c) Date of Interview.
d) Interview procedure and format. |

Circulation: **All members of the Parish Council; District and County Councillors.**

Dated: 28th February 2024.

Signed by the Clerk: NKHolland